

*Learning for all – no  
limits, no excuses,  
and unlimited  
possibilities!*

Oak Run Elementary School District  
Board of Trustees  
**Special Board Meeting**

**Governance Team**  
Kansas Simonis, President  
Tom Diskin, Clerk  
Philomene Swenson, Member  
Stan Statham, Member  
LeeAnn Mollath, Member  
Misti Livingston, Superintendent

## Agenda

Wednesday, August 20, 2020  
4:00 PM

Oak Run Elementary School  
27635 Oak Run to Fern Rd.  
Oak Run, CA 96069  
ORESD Office

### Our Mission

**To Ensure Learning For All, No Limits, No Excuses & Unlimited Possibilities.**

*We do this by building partnerships, maintaining high expectations, creating rigor, relevance, & responsiveness,  
providing more time & support, meeting the needs of the whole child, & being persistent & passionate about children.*

## Open Session

**4:00 PM**

### 1. OPENING BUSINESS @ 4:06 pm

#### 1.1. Call to Order

#### 1.2. Roll Call / Establish Quorum

Kansas Simonis, President

Philomene Swenson, Member

Misti Livingston, Superintendent

LeeAnn Mollath, Member

Stan Statham, Member

Tom Diskin, Clerk

Staff & Public in Attendance: Tiffany Fulkerson

Anne Adams, Bianca Hauberg

#### 1.3. Pledge of Allegiance

#### 1.4. Approval of Agenda

*A motion was made by Philomene Swenson to approve the Agenda and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

### 2. CONSENT ITEMS

Items listed under the Consent Calendar are considered to be routine and it is understood that the Administration recommends approval on all consent items. The Board of Trustees in one-motion takes action on consent items. There is no discussion of these items before the Board votes unless a Trustee, staff member, or public citizen requests specific items be discussed and/or removed from the Consent Calendar. Each item on the Consent Calendar that is approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

#### 2.1 Approval of Consent Items

- a. Minutes from Regular Board Meeting, June 17, 2020
- b. Approve Warrants
- c. Quarterly Williams Report (April – June 2020)

*A motion was made by Philomene Swenson to approve item 2.1 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

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### 3. **CELEBRATION**

- 3.1 **Dedication:** To our beloved friend and confidant Stan Statham, may you rest peacefully. You will be greatly missed.

### 4. **PUBLIC COMMENT**

**Agenda Items:** The public may address agenda items in the Action, Non-Action, and Reports/Comments portions of the meeting, before board discussion on the topic, when recognized by the chairperson. Speakers are asked to identify themselves before they begin their comments and are allowed to speak one time per agenda item for up to two minutes.

**Non-Agenda Items:** The Board will listen to public comment on any item of interest not on the agenda that is within their jurisdiction. The Board may limit public comments to no more than 2 minutes pursuant to Board policy. *The Board may not respond to public comments on an item not on the agenda.* Questions, concerns and requests directed to the board will usually be deferred pending administrative and board consideration at a later meeting.

**Process:** Comments or suggestions may be made orally at the meeting or in writing (letter or e-mail). Suggestions or Comments can be made in the Suggestion Box in the school office or by e-mailing [suggestions@oakrunschool.org](mailto:suggestions@oakrunschool.org). Staff will report on the progress of parent/community suggestions and, if needed, they will be added to the board agenda in the future.

### 5. **ACTION ITEMS:**

5.1 **Action Item:** **Facility Inspection Tool (FIT) Report**

*Recommendation:* Approve

A motion was made by Philomene Swenson to approve 5.1 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

5.2 **Action Item:** **Increasing School Facilities Fees as Authorized by Government Resolution # 8-20-2020-1**

*Background:* Price per square foot correction

*Recommendation:* Approve corrected resolution

A motion was made by Philomene Swenson to approve 5.2 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

5.3 **Action Item:** **Uniform Complaint Procedures (Annual Review)**

*Background:* The Oak Run Elementary School maintains procedures to address allegations of unlawful discrimination, harassment, intimidation and bullying, and complaints alleging violation of state or federal laws governing educational programs. Every year The Board reviews these procedures and updates them as needed by law.

*Recommendation:* Approve

A motion was made by Philomene Swenson to approve 5.3 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

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**5.4            Action Item:            Consolidated Application**

*Recommendation:*            Approve

*A motion was made by Philomene Swenson to approve 5.4 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.5            Action Item:            Employee Compensation During Extraordinary Circumstances Policy**

*Recommendation:*            Approve

*A motion was made by Philomene Swenson to approve 5.4 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.6            Action Item:            Certification of Standards Aligned Instructional Standards Resolution: # 08-20-2020-2**

*Background:*

In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Governing boards that have met the requirements of Education Code Section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of adopted standards-aligned instructional materials for all students (Education Code Section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes.

Oak Run Elementary School has adopted Montessori Curriculum and Manipulatives to meet the Common Core California Standards as outlined in the ETC Alignment & Pacing Guide that is available in each classroom for review.

*Recommendation:*            Approve

*A motion was made by Philomene Swenson to approve 5.6 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.7            Action Item:            Certification that Administrators are competent in instructional Methodology and evaluation pertinent to the personnel they Evaluate BP 4315.1**

*Recommendation:*            Approve

*A motion was made by Philomene Swenson to approve 5.7 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.8            Action Item:            Preschool Handbook**

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*Recommendation:* Approve

*A motion was made by Philomene Swenson to approve 5.8 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.9            Action Item:            Family Handbook**

*Recommendation:* Approve

*A motion was made by Philomene Swenson to approve 5.9 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.10           Action Item:            Employee Handbook**

*Recommendation:* Approve

*A motion was made by Philomene Swenson to approve 5.10 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**5.11           Action Item:            Rosalyn Duran’s Resignation**

*Recommendation:* Approve

*A motion was made by Philomene Swenson to approve 5.11 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor*

**6. NON-ACTION ITEMS:**

**6.1            Report:                      Updated 2020-2021 Enrollment**

<b>Preschool</b>	-	<b>4</b>	} <b>Total - 43</b>
<b>TK-3</b>	-	<b>16</b>	
<b>4-5</b>	-	<b>10</b>	
<b>6-8</b>	-	<b>17</b>	

**6.2            Discussion:                Required Keenan Trainings (online) – TBA**

Bloodborne Pathogens  
Child Abuse: Identification & Intervention  
Mandatory Reporting  
Boundary Invasion  
Sexual Misconduct  
First Aid  
Coronavirus

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- 6.3**      ***1<sup>st</sup> Reading:***      **Injury and Illness Prevention Program – Annual Review**
- Background:*      Every year the Board reviews its Injury & Illness Prevention Program to ensure it is doing all it can to protect the health and safety of its students and staff.
- 6.4**      ***Discussion:***      **Implementing LCAP with District Team**
- 6.5**      ***1<sup>st</sup> Reading:***      **Food Safety Plan**
- 6.6**      ***Consent:***      **Parent Involvement Policy BP 6020 (Annual Review)**
- 6.7**      ***Report:***      **CA Dashboard LEA Local Indicators**
- Background:*      Annually CA Dashboard and LEA Local Indicators are collected on priorities 1, 2, 3, 6, & 7.
- 6.8**      ***Consent:***      **Student Wellness Policy BP/AR 5030**
- 6.9**      ***Consent:***      **Food Service/Child Wellness BP/AR 3551**
- 6.10**      ***Consent:***      **Extra-Curricular and Curricular Activities BP 6145**
- 6.11**      ***Discussion:***      **Superintendent Objectives (1<sup>st</sup> Read)**
- 6.12**      ***Discussion:***      **45 – Day Budget Review**

## 7. OTHER REPORTS / COMMENTS

- 7.1**      ***Information:***      District Leadership/District Advisory Committee / SSC
- 7.2**      ***Comments:***      Parent Club
- 7.3**      ***Comments:***      Classified / Confidential / Certificate
- 7.4**      ***Comments:***      Director / Superintendent  
-Reopening Plan
- 7.5**      ***Comments:***      Board Members

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-County Elections

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## 8. NEXT MEETING

8.1 Regular Board Meeting – Wednesday September 9, 2020

## 9. ADJOURN TO CLOSED SESSION @ 5:09 pm

- 9.1 54957 (b)(1) Personnel – To discuss the appointment, employment, performance, evaluation, discipline, complaints about of dismissal of specific employee or potential employee.

## 10. REPORT OUT OF CLOSED SESSION @ 6:07 pm

## 11. ADJOURN @ 6:15 pm